



120 Holcomb St.
Hartford, CT 06112
(860) 242-2274
OakHillCT.org



To whom it may concern,

Oak Hill and Gilead Community Services are soliciting proposals from vendors for the provision, implementation, and ongoing maintenance of a cloud-based Electronic Health Record (EHR) with a go-live date of July 2025. Oak Hill and Gilead are seeking proposals for an electronic health record product that meets the needs of each department to serve as the primary system for both organizations. Our objective is to select a vendor and product that fully meets the requirements identified in this Request for Proposal (RFP).

Oak Hill, as the largest provider of disability services in Connecticut, and Gilead Community Services, as a premier provider of mental health services in Connecticut, have unique requirements of an EHR. These include the reporting, exporting and sharing of data; all existing and future security, licensing, confidentiality and various other state and federal regulatory requirements; various documentation requirements including prescribing, electronic approvals and information management; both ongoing and go-live training and technical support; general ease of use for a diverse professional staffing group; and complex billing capabilities. The full list of requirements are outlined in detail within this RFP. Additional specific requirements include the ability to support all mandatory reporting requirements, grant reporting needs, and population health assessments.

To select the optimal EHR, Oak Hill and Gilead Community Services will conduct a procurement process that carefully evaluates prospective EHRs based on the specific organizational needs and requirements that are outlined in this RFP. Vendors will be evaluated based on the quality of their responses and whether those responses adequately address our operating requirements. The selected vendor is expected to have experience working with other I/DD and mental health providers, both in Connecticut and nationally. Proposals that fail to address our needs will be eliminated from further consideration.

If you would like to submit a proposal, please confirm your contact information by replying to this letter and submit a completed proposal no later than October 16, 2023. All the information necessary to complete a successful proposal is included within this RFP.

Thank you for your interest in becoming Oak Hill and Gilead's EHR vendor.

Regards,
Rob Snyder

Proud Affiliates: Gilead Community Services and Easterseals of Oak Hill

The Connecticut Institute for the Blind, Inc. (dba Oak Hill) is a 501(c)(3) not-for-profit corporation